

JEFFREY A. FULLER, Ed.D.
Superintendent

NORIENE PLATE
Business Manager

Freedom Area School District



Administrative Offices

1701 EIGHTH AVENUE
FREEDOM, PENNSYLVANIA 15042

LORRAINE J. ROCCO
School Board Secretary

724 / 775-7644
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**Board of School Directors
Committee Meeting Agenda
October 4, 2016**

Policy Committee

- Policy No. 004, Membership
- Policy No. 115, Career and Technical Education
- Policy No. 806, Child Abuse
- Policy No. 808, Food Service
- Policy No. 823, Naloxone

Education Committee

- Collins Writing Program
- High School Assistant Principal Interviews (Executive Session)

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Board of School Directors Meeting
“Students Are the Center of the Decision Making Process”
October 4, 2016

COMMUNICATIONS:

- A. Open School Communications: Positive and Constructive Comments between School Board Members, Administrators and Community:
 - 1. Congratulations to Erica Young, Third Grade Student, Who was selected as the 3rd Place Winner of Her Division (Grades 3-5) for the 2016 PennDOT School Bus Safety Poster Contest. Erica has been invited to attend an Awards' Ceremony in Harrisburg and to take a Tour of the Governor's Residence.
 - 2. Receipt of Card from JD Haglan, Thanking the School Board for the Honor of Retiring His Varsity Football Jersey at the Football Game on September 9, 2016
- B. Invitation:
 - 1. Freedom Area High School National Honor Society Annual Induction Ceremony, Tuesday, October 25, 7:00 P.M., High School Auditorium
 - 2. Beaver County Career & Technology Center Open House, Wednesday, October 19, 6:00 P.M. to 8:00 P.M.
- C. Other:
 - 1. Request from Beaver County Career & Technology Center to Appoint a Representative and Alternate to the Beaver County CTC Operating Committee (Three Year Term) – Current Term of Harry Gilarno as Representative and Mary Ann Petcovic as Alternate Expires with the December 13, 2016, Reorganization Meeting

COMMUNICATIONS, CONT'D:

2. **November 2016 School Board Meetings to be Held on November 3 (Committee Meeting) and November 10 (Regular Board Meeting); December 2016 Reorganization and Board Meetings to be Held on December 8**
- D. Use of School Facilities Schedule (According to Policy) (**Enclosure**)

PUBLIC/COMMUNITY RELATIONS:

Per Board Policy 903: Public Participation in Board Meetings, members of the public must preface their comments with their name, address, and group affiliation (if appropriate). All comments should be addressed to the Presiding Officer, be relevant to business that is before the Board and observe required timelines (Prior Formal Request – 10 Minutes, Informal Request – 5 Minutes). Comments should not be personally directed, abusive, or obscene

Open

MINUTES:

- A. Approve Minutes of September 1, September 8, and September 29, 2016

ACTION AGENDA (10-4-16):

• **EDUCATION:**

- A. Approve Released Time According to Act 48:

PROFESSIONAL DEVELOPMENT:

1. **Other:**

- a. **Confirm:** Rita Kaplin, High School Guidance Counselor, Education for Children and Youth Experiencing Homelessness Program, September 27, BVIU, No Cost to District
- b. Beth Majors, High School Business/Technology Teacher, SW BOTS IQ Teacher Conference, October 7, CCAC – West Hills, Cost Substitute plus Mileage

ACTION AGENDA, CONT'D:

• **EDUCATION, CONT'D:**

- c. Penn Literacy Network, October 7, November 18, February 15 and March 29, North Hills Middle School, Cost Substitute plus Mileage:
 - i. Amy Shultz, Instructional Coach, No Sub Needed
 - ii. Carole Hartman, Middle School English Teacher
 - iii. Linda Haffner, Fourth Grade Teacher
 - iv. Brad Baldwin, High School English Teacher
 - v. Catherine Schultz, High School English Teacher
 - vi. Dawn Patosky, Middle School Science Teacher
- d. Sara Heiman, Middle School Librarian, Beaver County Association of School Librarian Meetings for 2016-2017 (First Meeting is October 10), Location Varies, Cost Mileage
- e. School Wide Positive Behavioral Interventions and Supports Training, September 20, October 25, January 23 and March 14, BVIU, Cost Substitute (Beckwith, Boyd, Culler, Glover, Good, Heisler, Moore and Patosky Only) plus Mileage:
 - i. Ryan Smith, Middle School Principal
 - ii. Randal Perkins, Elementary/Middle School Guidance Counselor (Sept. 20 and Jan. 23 only)
 - iii. Susan Suleski, Middle School Guidance Counselor (Oct. 25 and Mar. 14 only)
 - iv. Tiffany Beckwith, Middle School Computer Applications Teacher
 - v. Tina Boyd, 5th Grade Teacher
 - vi. Jim Culler, Middle School History Teacher
 - vii. Jennifer Glover, Middle School Special Education Teacher
 - viii. Sheila Good, Middle School Instructional Aide
 - ix. Sara Heiman, Middle School Librarian
 - x. Rich Heisler, Middle School Science Teacher
 - xi. Sara Miller, K-8 Gifted Coordinator
 - xii. Lisa Moore, 6th Grade Teacher
 - xiii. Dawn Patosky, Middle School Science Teacher

STUDENTS AND STAFF TRAVEL:

- a. Jessika Fontaine, High School Life Skills Teacher, Job Skills Training, October 6 and 19, November 9 and 18, December 6 and 16, January 6 and 25, February 16 and March 7, Shop 'n Save – Rochester (Will Use School Van)

ACTION AGENDA, CONT'D:

• **EDUCATION, CONT'D:**

- B. Accept Resignation of Elizabeth Brauer as High School Special Education Teacher, Effective September 18, 2016
- C. Approve Amanda Hayhurst as Instructional Aide, 5.75 Hours per Day, Five Days per Week, at \$11.60 per Hour, Retroactive to September 19, 2016 (**Pending Receipt of Physical and TB Test/Statement**)
- D. Approve Jaclyn Smithhammer as High School Special Education Teacher, Step 9M (**Pending Receipt of Act 168 Disclosure Release, Physical, TB Test/Statement, Act 126 Training and Drug Screening**) (**Signatures Required**)

• **OPERATIONS:**

- A. Accept Resignation of Natalie August as High School Security Monitor, Effective September 27, 2016
- B. Approve Natalie August as Part-Time High School Attendance/Athletic/Discipline Secretary at a Salary of \$10 per Hour, Retroactive to September 28, 2016 (**Pending Act 126 Training**):
- C. Accept Resignation of Dawn Mohrbacher, Four Hour Part-Time Custodian, Effective September 16, 2016
- D. Approve Laura Fitlin as Permanent Part-Time Custodian (**Pending Drug Screening**)
- E. Approve Darla Carney as Food Service Substitute (**Pending Receipt of Act 151 Clearance, Act 126 Training, Physical and TB Test/Statement**)

ENCLOSURES:

- A. Use of School Facilities Schedule (According to Policy) (**Communications, Item D**)
- B. Free-Reduced Lunch Report as of October 3, 2016 – **District at 43.03%**
- C. BVIU School Board Notes for August 24, 2016 Meeting
- D. List of Student Activity Account Signatures for Students and Activity Sponsors (**Extra-Curricular, Item E**)

Information:

- E. Cyber/Charter School Enrollment as of October 4, 2016 – Current Projected Annual Cost for 2016-2017 School Year **\$741,607.63**; **28** Cyber/Charter Students, **39** Brick and Mortar Students – Total No. of Students - **67**

SUPERINTENDENT'S REPORT:

LEGISLATION:

Open

FINANCE:

- A. Approve Bills in the Amount of _____ (Second Check Run for September 2016)
- B. Approve Bills in the Amount of _____ (First Check Run for October 2016)
- C. Approve September 2016 Treasurer's Report
- D. Approve September 2016 Cafeteria Report
- E. Approve Board Resolution to Participate in the BVIU 2017-2018 Joint Purchasing Program

EDUCATION:

- A. Approve Released Time According to Act 48:

PROFESSIONAL DEVELOPMENT:

1. **Gifted:**

- a. PAGE (Pennsylvania Association for Gifted Education) Conference, November 17-18, Harrisburg, Cost Substitute (Miller Only), Registration Fee, Lodging, Meals, Mileage plus Tolls:
 - i. Ryan Smith, Middle School Principal
 - ii. Sara Miller, K-8 Gifted Coordinator
- b. Sara Miller, K-8 Gifted Coordinator:
 - i. Gifted Boot Camp, November 30, AIU - Homestead, Cost Mileage
 - ii. Equations Coaches' Training, December 2, MIU 4, Cost Registration Fee plus Mileage

2. **Other:**

- a. Chris Bennett, High School Guidance Counselor, PHEAA Counselor Workshop, Waynesburg University – Southpointe, October 14, No Cost to District
- b. Beth Majors, High School Business/Technology Teacher, District II DECA Advisors Planning Meetings, October 18, November 22 and December 13, North Allegheny, Cost Substitute plus Mileage
- c. Joe Testa, School Psychologist, Association of School Psychologists of PA Fall Conference, October 19-20, State College, Cost Registration Fee, Lodging, Meals plus Mileage

EDUCATION, CONT'D:

- d. Ron Kelm, Instructional Coach, State Coach Professional Learning Opportunity Conference, October 24-26, State College, Cost Mileage
- e. Peter Kappas, Middle School History Teacher, Religious Liberty: An American Experiment, October 25, Pittsburgh, Cost Substitute plus Mileage
- f. Ryan Smith, PASCAD Evaluation Academy, November 2, December 13 and January 10, IU#5 – Edinboro, Cost Registration Fee plus Mileage
- g. Susan Suleski, Middle School Guidance Counselor, Techniques for Children and Adolescents with Emotional and Behavioral Problems, November 3, Monroeville, Cost Registration Fee plus Mileage
- h. How Did You Get That? Writing About Problem Solving in Math, November 3, MIU4 – Grove City, Cost Registration Fee plus Mileage:
 - i. Emily Mather, Instructional Coach
 - ii. Amy Shultz, Instructional Coach
- i. Dawn Patosky, Middle School Science Teacher, Economics and the Environment, November 7, Pittsburgh, Cost Substitute plus Mileage
- j. Amy Shultz, Instructional Coach, Math Coaches Network, November 21, February 14 and March 30, AIU3 – Homestead, Cost Mileage

STUDENTS AND STAFF TRAVEL:

- 1. **Gifted:**
 - a. Beaver County Academic Games Competitions for 2016-2017, Dates and Location Vary, Cost Substitute, Registration Fees plus Transportation (Will Use School Van if Possible):
 - i. Sara Miller, Gifted K-8 Coordinator
 - ii. Jennifer Glover, Gifted Co-Sponsor
 - b. Sara Miller, K-8 Gifted Coordinator:
 - i. Center for Theater Arts Drama Day-Theater Arts Workshop, October 26, Pittsburgh (Will Use School Van)
 - ii. Science on the Road, November 1, Economy Elementary School, No Cost to District
- 2. **Other:**
 - a. Ellen Hill, High School Job Coach, plus One Student, Barber School and Social Security Office, October 12, Ambridge, No Cost to District (Will Use School Van)

EDUCATION, CONT'D:

- b. Jessika Fontaine, High School Life Skills Teacher, Life Skills Lessons, October 13, Giant Eagle – Baden, No Cost to District (Will Use School Van)
- c. Education Excellence Fair, PASA/PSBA School Leadership Conference, Presentation of Folmar Leadership Forum – Two Students Will Attend, October 13-14, Hershey, Cost Substitute (October 14th only), Lodging plus Meals (Will Use School Van):
 - i. William Deal, High School Principal
 - ii. Andrea Niedbala, High School English Teacher
 - iii. Maria Porter, High School Social Studies Teacher
- d. Amanda Bovard, High School Math Teacher, 29th Annual Faraday Lecture, November 16, Soldiers and Sailors Hall, Pittsburgh, Cost Substitute
- e. Rita Kaplin, High School Guidance Counselor, Beaver County Career and Technology Center, Cost Transportation:
 - i. Tour of BCCTC, January 19
 - ii. Half Day Visit to BCCTC, February 7
- B. Approve Annual Wallops Island, Virginia, Marine Science Consortium Field Trip on the Dates of Wednesday, May 24 through Saturday, May 27, 2017, No Cost to District
- C. Accept Resignation of Brandi Burger, High School Biology Teacher, Effective Upon District Release
- D. Accept Resignation of Brandace Coney, Middle School Instructional Aide, Effective September 29, 2016
- E. Approve Jessika Fontaine, High School Life Skills Teacher, as Mentor for Jaclyn Smithhammer, High School Special Education Teacher, for the 2016-2017 School Year, Salary According to Contract
- F. Approve Uncompensated Leave on November 2-4, 2016, for Personal Reasons, per Policy No. 439, for Kristine McCowin, First Grade Teacher
- G. Approve Professional Development Contract with Collins Writing Program at an Estimated Cost of \$2,600 per Day (Not to Exceed 5 Days or \$13,000)

Note in Minutes:

- H. Misty Slavic and Rich Edder to attend the PASCD Evaluation Academy on November 2, December 13 and January 10, IU#5 – Edinboro, Cost Registration Fee and Mileage (Approved June 12, 2016 - Change of Dates and Location)

OPERATIONS:

- A. Director of Buildings and Grounds Monthly Report
- B. Approve District's Annual Participation in Beaver County Cancer & Heart Association Blood Lipid Screening Program for 7th Grade Students and Employees, Wednesday, November 16 – Cost to Students \$5, Cost to Adults \$15
- C. Approve Released Time, According to Policy, for Randy Walker, Food Service Director, to attend the Pittsburgh Regional Food Service Director's Meetings for 2016-2017, Location Varies, Cost Mileage plus Tolls (Costs to be Shared with Riverside Beaver County School District According to Shared Services Agreement)
- D. Approve Released Time, According to Policy, for Linda Eldridge, Payroll Coordinator, and Carol Boyle, Administrative Assistant to the Superintendent, to attend Open Records Officer Training, October 17, Aliquippa Junior/Senior High School, Cost Mileage
- E. Approve Jami Lucas as Middle School Attendance Secretary at a Salary of \$10 per Hour, Retroactive to October 10, 2016 (**Pending Receipt of Acts 34 and 114 Clearances, Act 126 Training, Physical, TB Test/Statement and Drug Screening**)
- F. Approve Aaron Hansen as Custodial Substitute (**Clearances on File**)

FACILITIES MASTER PLAN:

Open

EXTRA-CURRICULAR:

- A. Athletic Director's Monthly Report
- B. Approve Request from Keith Kovalic for Freedom Marching Band to Participate in the Beaver County Veterans Day Parade, Beaver, Friday, November 11, Cost Transportation
- C. Approve Sara Heiman as Middle School Pep Club Sponsor, Salary According to Contract (**Clearances of File**)
- D. Approve John Rizzi as Volunteer Football Coach (**Pending Receipt of Act 151 Clearance**)
- E. Approve List of Student Activity Account Signatures for Students and Activity Sponsors (**Enclosure**)

POLICY:

- A. Approve New Board Policy No. 823, Naloxone
- B. Approve the Following Revised Board Policies:
 - 1. Policy No. 004, Membership
 - 2. Policy No. 115, Career and Technical Education
 - 3. Policy No. 806, Child Abuse
 - 4. Policy No. 808, Food Service

MEET AND DISCUSS:

Open